

CAPITAL PRIDE FESTIVAL 2026- PARADE FREQUENTLY ASKED QUESTIONS

APPLICATION DEADLINES

Parade Applications Open: Wednesday, May 6th, 2026

Parade Applications Close: Friday, July 24th, 2026

All application documents must be submitted by Friday, July 24, 2026.

2026 CAPITAL PRIDE STREET FESTIVAL/VENDOR HOURS

Saturday, August 29th, 2026: 12:00 - 20:00

Sunday, August 30th, 2026: 12:00 - 20:00

PARADE ROUTE

Staging Area: Wellington Street between Booth Street and Vimy Place

Begins: Wellington Street and Booth Street

Ends: Bank Street and Slater Street

GENERAL PARADE INFORMATION

The Parade starts at 1:00pm on Sunday, August 30th, 2026. The parade route will take approximately 45 minutes to walk.

PARADE APPLICATION INFORMATION

I am not sure which category my group/organization falls under. What should I do?

Please look at the table and definitions below.

Non-profit, community group, or charity with a budget under \$250K	\$75	\$150	\$225
Non-profit, community group, or charity with a budget over \$250K	\$250	\$300	\$400
Union, political group, government organization, educational institution	\$700	\$800	\$900
Independent (Small) Business	\$100	\$120	\$140
	0	0	0

Commercial (Large) Business*

**Ask us how you can become an official Capital Pride Festival Sponsor! Email info@capitalpride.ca.*

Definitions:

Marching Contingent: Groups who plan to participate on foot or non-motorized vehicle/wheels (bicycle, roller skates, roller blades, etc.).

Small Vehicle: 20 ft or less (eg. pick up truck, cube van).

Large Vehicle: Any vehicle longer than 20 ft (including vehicles with trailers).

Independent Small Businesses: Defined as a local business with up to 2 store fronts or under 50 employees.

Commercial Large Businesses: Defined as a business with more than 2 store fronts or over 50 employees.

The application says registrations are subject to approval. What does that mean?

Participation in the Parade is conditional upon approval by Capital Pride. The submission of an online application should not be deemed as an obligation for Capital Pride to accept the participation request. After Capital Pride has reviewed the application form, the participating group will be informed electronically of its acceptance to the Pride Parade.

I want to add a/another vehicle to my registration. Who should I contact and what will it cost?

You should contact registration@capitalpride.ca. It will cost an additional **\$100.00** for a small vehicle and an additional **\$200.00** for a large vehicle.

How do I find my invoice?

Your invoice will be sent to the Primary Contact email that was included in your application form. The email will be from Quickbooks on behalf of Capital Pride.

When are payments due?

Payments are due seven (7) days after you have received your invoice. Arrangements can be made if you are paying by cheque; cheques must be received by Friday, July 24th, 2026. We also accept Electronic Funds Transfers (EFT).

Why do I have to pay a SOCAN fee to play recorded music?

A music license is required when recorded music is played in Canada. We acquire a license on your behalf and remit the fees.

Does Capital Pride provide refunds?

Capital Pride does not provide refunds for parade fees under any circumstances*.

**In the event of force majeure:*

Capital Pride, its board of directors, staff, and volunteers, cannot be sued for damages or otherwise in the event of the non-respect of the guidelines contained in this guide, its entirety or in part, following a fire, a storm, a flood, a war, a rebellion, an insurrection, a riot, a civil commotion, a strike, a worker's conflict, a fuel shortage, an accident or as a result of unforeseeable circumstances or force majeure beyond Capital Pride's control, whether or not the causes resemble those listed above.

Do I require separate insurance for both the Street Festival and Parade?

Yes. As part of your Capital Pride 2026 application, you are required to obtain General Liability Insurance in the amount of \$2,000,000 (Two Million Dollars) and list Capital Pride (396 Cooper Street, Ottawa, Ontario, K2P 2L6) as an Additional Insured. With the times listed above. If you are only participating in the parade, please purchase insurance only for August 30th, 2026 from 8:00am - 4:00pm

If you do not currently have General Liability Insurance and will only be participating in Capital Pride and no other business operations, please purchase Event Insurance at <https://duuo.ca/>. Instructions for this coverage can be found below.

If you do not currently have General Liability Insurance and will be participating in more business activities outside of Capital Pride, please email liv_gauthier@cooperators.ca for an annual insurance quote. You can also give Liv a call at 613-836-8886 extension 700216. Liv Gauthier is our trusted Commercial Insurance Specialist. They are also a part of our community and our Capital Pride Events! (**Find details at the end of this sheet.**)

Do I require a proof of insurance upon the submission of my application?

No, all applicants may submit their proof of insurance no later than July 24th, 2026. We highly recommend you submit your insurance sooner rather than later.

My group leader will be on vacation/out-of-office in the weeks leading up to the parade. How do we make sure we are receiving emails?

Emails will be sent to both the Primary Contact and the Group Leader. You may disperse the information as you see fit.

How many marchers can I have with my contingent?

We do not have a minimum or maximum number for marching contingents.

Do you offer Group Leader training?

Yes, we will host a Group Leader Training Session on July 30th, 2026 from 7:00pm-8:30pm on Zoom.

What accommodations are available for accessibility needs during the Parade?

The Accessible Viewing Area will be located at the Garden of Provinces and Territories at Wellington and Bay St. The Accessible Drop Off will be shared when groups receive their final details via email.

PARADE QUEUE AND STAGING AREA COORDINATION

When will I be notified of my parade staging area location?

You will receive an email by August 7th, 2026.

Will the parade continue if it rains?

Yes, the Capital Pride parade is a rain or shine event.

Does Capital Pride provide water, snacks, or sunscreen for marchers?

No, we do not provide snacks, sunscreen, or water. That is the responsibility of marching groups.

Will there be First Aid available in the staging area?

There will be a First Aid tent in the staging area from 8:00am to 3:00pm.

How long will our marching contingent wait in the staging area?

Please be prepared to wait for up to 2 hours. Capital Pride does its best to coordinate to make sure that participants spend as little time in the sun as possible.

How much room will we have for our banner/float/equipment, etc.?

The amount of space allotted to each group is determined by the number of marchers and vehicles in each group's registration. Make sure to accurately fill out your parade application to ensure enough space.

Can I use confetti during the Parade?

No. Confetti is banned.

Where do I check-in on Parade Day?

There will be a check-in tent at the entrance of the staging area for group leaders.

Litter and Glitter: If you are observed leaving trash in the staging area or along the parade route, you will be charged a clean-up fee. If you set off glitter/confetti bombs/cannons/poppers, you will be charged a clean-up fee. If you leave garbage (branded or otherwise) in your staging location, you will be charged a clean-up fee.

Apply for Parade Insurance Coverage:

Duuo Event Insurance Instructions (approximately 10 minutes):

Go to <https://duuo.ca/>

1. Click "Get a Quote" in the top right-hand corner.
2. Click "I'm a vendor at an event".
3. Already a Duuo user? Click "Close". You will sign up at the end.
4. Click "Can't find your event" at the drop-down search bar. Capital Pride has their own higher coverage outside of DUUO.
5. Click "Can't find your venue" in blue.
6. Enter "Capital Pride" for the event name and "403 Bank Street, Studio 2 Ottawa (ON) K2P 1Y6" for the venue location.
7. Click "Next"
8. Click "Individual" or "Registered business" depending on your case and fill out the questions on the right.
9. Click "Next"
10. Select the size of your booth.
11. Review the excluded activities list. If any apply to you, please email liv_gauthier@cooperators.ca. You cannot move past this step without reviewing the excluded activities list.
12. Answer the food and beverages questions on the right.
13. Click "Next"
14. Select "August 30th" for the event date.
15. Click "Next"
16. Choose your coverages. A minimum of \$2,000,000 liability is required.
17. Click "Next"
18. Sign up and purchase!
19. Create your Certificate of insurance listing "Capital Pride" as additional insured with their mailing address of "396 Cooper Street, Ottawa, Ontario, K2P 2L6".
20. Attach the proof of insurance to your Capital Pride parade application form.
21. Done!